

A-G Completion Improvement Grant Plan Progress Report

Local Educational Agency (LEA) Name	Total Grant Allocation
Conejo Valley Unified School District	\$543,821

Plan Descriptions

A description of how the funds will be used to increase or improve services for foster youth, low-income students, and English learners to improve A-G eligibility

A-G Coordinator: Through the 2024-25 school year, each comprehensive high school will be allocated a full time A-G Coordinator. The responsibilities of the A-G Coordinator will include the collection and analysis of D/F data and A-G eligibility, meeting with students to track progress, recommendation of tutoring resources, and collaboration and communication with teachers and comprehensive school counselors at their site regarding student progress and needs. A-G Coordinators will provide outreach to educate families and students on A-G eligibility requirements, access to courses, academic progress monitoring and other relevant information. The A-G Coordinators will work with school sites to coordinate targeted outreach to middle school and high school students. In addition, the A-G Coordinators will target disproportionately impacted populations through district committees and A-G presentations. The A-G Coordinator will be responsible for identifying and connecting students to available academic supports such as tutoring, Cyber High/Academic and summer school. The A-G coordinator will develop resources available for families and students throughout the district to facilitate post-secondary planning.

NOTE: The initial submitted A-G Completion Improvement Grant Plan included funds for "Cyber High/Academic Support Classes". These courses were provided through alternative funding sources, not through the A-G Completion Improvement Grant Plan. This adjustment allowed the A-G Coordinator to be a full-time positions at each of the three comprehensive high schools. The initial submitted A-G Completion Improvement Grant Plan only identified the A-G Coordinator as a part-time 0.4 FTE.

How is this descriptor being measured?

Attendance and enrollment in the Cyber High classes

Targeted individual meetings with foster youth, low-income and English Learner students who have a D or F

A-G Counselors individually meet with students who are not on track to meet A-G

Outreach parent/guardian information events

A-G eligibility rates over 3 years (by grade level)

What are the outcomes based on those measurements?

Total Enrollment in Cyber High: 781 (233 so far in 23-24)

Foster youth, low-income or English Learner students enrolled in Cyber High: 154 (for 23-24)

Total individual meetings with students: 1,020 (22-23), 872 (so far in 23-24)

Number of parent/guardian outreach information events: 19

A-G Completion rates:

22-23: 64.6%

21-22: 62%

20-21: 59.8%

Expenditures to Date

In the 2022-23 school year, \$270,000 was allocated to providing full time A-G Coordinator positions at each of the three comprehensive high schools in our district. These positions were aptly named: "College and Career Readiness Counselors." The allocated expense funded 3.0 FTE of the College and Career Readiness Counselors for Year 1.

In the 2023-24 school year (Year 2), these positions continued to be funded at each of the comprehensive sites.

Additionally, \$2,489.06 has been expended on materials and supplies for outreach.

A description of the extent to which all students, including foster youth, low-income students, and English learners, will have access to A-G courses approved by the University of California.

In accordance with the actions noted above, access to A-G courses approved by the University of California will be provided to all students, including foster youth, low-income students and English learners through the following:

* A concerted effort to advertise and promote A-G courses will be presented to all students enrolled in their English classes. Schoolwide posters were created to inform all students of the A-G requirements. Verbal messaging, in both English and Spanish, through the site bulletins will occur at the beginning of the school year, and again leading up to the semester transition. Information in parent newsletters will be distributed weekly and counselors will prioritize this communication for all students, especially the aforementioned student groups within counselor caseloads.

Additionally, each school site will have the relevant information on their respective websites about A-G requirements, courses available to students, and FAQ regarding A-G completion as well as whom to contact for more information.

* Students in need of remediation will participate in a meeting with their counselor or other staff member to understand the Cyber High and/or APEX Learning remediation program that CVUSD offers. These meetings will take place annually as students prepare for the next school year and their academic progress is monitored.

* The A-G Coordinator will call each student to a meeting to facilitating attendance at our tutoring centers, explain A-G benefits, graduation requirements, and motivate students to achieve A-G eligibility. Students who are foster youth, low income or English learners will be a part of the A-G Coordinator's caseload. The coordinator will also prepare and facilitate multiple outreach information events for families. This program will consist of a series of 4-6 presentations on high school programs, expectations, and opportunities around the campus for students to improve their academic achievement and provide systems of support to meet A-G eligibility requirements. The presentations will also provide information and helpful tips on how to be a supportive parent; including but not limited to access and monitoring of Canvas, Q-SIS, Ventura County Community

College District (VCCCD) opportunities, A-G requirement information, campus tours, and study skills strategies. As part of the family presentations, transportation and childcare will be provided. There will also be an opportunity to distribute school supplies for students to use at home.

* Cyber High/Academic Support Classes provide both a preventative and reactive approach to ensure students remain on track to meet A-G requirements. Taught by credentialed teachers, these classes provide direct instruction academic support as well as a supportive environment for students to make up any D or F grades. Enrolling students in this course will support test retakes, provide study skill strategies and provide a vehicle for tutoring on academic content.

* District and site staff, including administrators and the A-G Coordinator, will regularly analyze A-G eligibility data and D and F marks at each marking term to make programmatic adjustments as well as to identify early students who may need additional support at progress report and quarter marking terms.

How is this descriptor being measured?

Enrollment in Cyber High (credit recovery classes) - foster youth, low-income students and English learners only

Attendance at parent/guardian outreach information events

Presentations to various student groups

What are the outcomes based on those measurements?

9th grade presentations: 1,375 students (22-23) & 858 (23-24)

10th grade presentations: 1,490 students (22-23) & 463 (23-24)

11th grade presentations: 1,423 students (22-23) & 409 (23-24)

12th grade presentations: 1,446 students (22-23) & 1,517 (23-24)

Parent/guardian outreach information events: 22

Cyber High Enrollment: 781 (233 so far in 23-24)

DI students enrolled in Cyber High (Foster, McKinney-Vento, Low-income, and English learners, Special Education): 154 (for 23-24)

Expenditures to Date

In the 2022-23 school year, \$270,000 was allocated to providing full time A-G Coordinator positions at each of the three comprehensive high schools in our district. These positions were aptly named: "College and Career Readiness Counselors." The allocated expense funded 3.0 FTE of the College and Career Readiness Counselors for Year 1.

In the 2023-24 school year (Year 2), these positions continued to be funded at each of the comprehensive sites. Due to the adjustment of full-time A-G Coordinators, additional funding sources through Career Technical Education funding is made available to co-fund the A-G Coordinators.

The number of students who were identified for opportunities to retake A-G approved courses in which they received a “D”, “F”, or “Fail” grade in the 2020 spring semester or the 2020-21 school year and a description of the method used to offer the opportunity retake courses.

Number of Students: 1,527

* School site counselors identify students who are deficient in graduation credits and offer multiple opportunities for students to recover credits. Two of these opportunities are in the form of online credit recovery programs. Both Cyber High and APEX Learning courses are offered at the CVUSD school sites for students to retake A-G approved courses and recover credits.

* Cyber High provides an individualized, asynchronous approach to credit recovery where students can retake A-G approved courses and earn credit. Students needing full credit can utilize the unit-based, modular structure to gain confidence as they progress through the subject matter.

* APEX Learning is an online curriculum that allows students to focus on exactly what they need to master content and recover credits. The program provides a digital curriculum that is built to help students move forward even when they struggle. The program ensures that students are prepared after they earn the credit with access to rigorous, A-G approved, standards-based instruction.

* Additionally, CVUSD students have the opportunity to enroll in a credit recovery summer school program. CVUSD partners with a local charter school to offer a wide variety of courses to recover up to 10 credits over the summer months. At the start of the spring semester, counselors and administrators identify students who have received one or more failing grades. Counselors meet with students grades 9-11 to develop an action plan for credit recovery. The outcomes of these meetings often result in signing students up for credit recovery summer school.

* Finally, CVUSD is proud to offer Conejo Valley High School (CVHS) to students who need to enroll in a continuation school to recover credits. CVHS's Credit Recovery program uses a variety of educational delivery methods, including teacher directed instruction, online curriculum and individualized learning to set students on a path towards graduation. Students who are severely deficient in credits after their sophomore year are referred to CVHS with the collaboration of administrators and counselors at both their comprehensive site, as well as the administrative staff at our continuation school. CVHS is recognized by the state of California as a Model Continuation High School.

How is this descriptor being measured?

Enrollment in Cyber High credit recovery courses

Enrollment at Conejo Valley High School (CVHS)

What are the outcomes based on those measurements?

Enrollment in Cyber High credit recovery courses: 781

Enrollment at Conejo Valley High School (CVHS): 128 (2020-21), 111 (2021-22), 114 (2022-23), 93 (current school year)

Expenditures to Date

None from A-G Completion Improvement Grant allocation.

A description of how the plan and described services, and associated expenditures, if applicable, supplement services in the Local Control and Accountability Plan and Learning Recovery Plan.

Services and associated expenditures from the A-G Completion Improvement Grant supplement CVUSD's LCAP. The LCAP already includes some of the following actions/services:

- “Fund a district-wide unlimited Cyber High license agreement for remediation of high school credits” (Action in LCAP Goal 1)
- “Intervention funds providing additional staffing...for the purpose of: Credit recovery section at comprehensive high school” (Action in LCAP Goal 1)
- “Provide communication and targeted outreach that informs the community of programs and opportunities that support positive student outcomes” (Action in LCAP Goal 2)

How is this descriptor being measured?

Enrollment in Cyber High credit recovery courses
 Parent/guardian outreach information events

What are the outcomes based on those measurements?

Enrollment in Cyber High credit recovery courses: 781
 Parent/guardian outreach information events: 22

Expenditures to Date

None from A-G Completion Improvement Grant allocation.

Plan Expenditures

Programs and services to increase or improve A-G completion	Planned Expenditures	Expenditures to Date
A-G Coordinator (Year 1) - Full time at each comprehensive HS until the 2024-2025 school year.	\$270,000	\$270,000
A-G Coordinator (Year 2) - Full time at each comprehensive HS until the 2024-2025 school year.	\$270,000	\$170,775
A-G Outreach opportunities with families and students - resources, promotional materials (printing services), childcare & supplies.	\$3,821	\$2,489.06